

**IBEST ACCOUNTING ASSISTANT  
Certificate of Completion -- 40 credits**

Advising Notes:

- Admission Dates: Fall quarter.
- Please contact the Academic Skills Center or an IBEST program advisor.

QUARTER ONE			<u>CR</u>	<u>Prerequisites</u>	<u>Qtr Offered</u>
ACCT	111	Introduction to Accounting I	5	ABED 040 or MATH 070, and ENGL 093	FWSp
BAS	120	Business Desktop Mgmt.	5	None	All
EASL	077	ESL Accounting Applications I	3	EASL 040 or equivalent placement scores and instructor permission	F
Strongly Recommended: co-enrollment in regular ESL or ABED class, 1-15 credits.					

QUARTER TWO					
ACCT	210	Introduction to Accounting II	5	ACCT 111 and, Math 080 or BUSA 100	FWSp
BAS	112	Excel I	5	BAS 120, BAS 105	All
ACCT	112	Business Calculator App.	3	ABED 040 or MATH 070	FW
EASL	078	ESL Accounting Applications II	3	EASL 077	W
Strongly Recommended: co-enrollment in regular ESL or ABED class, 1-15 credits.					

QUARTER THREE					
ACCT	105	QuickBooks	3	ACCT 111, BAS 105, BAS 101	FWSp
ACCT&	201	Principles of Accounting I	5	ACCT 111, ACCT 210 recommended	WSp
ACCT	079	ESL Accounting Applications III	3	EASL 078	Sp
Strongly Recommended: co-enrollment in regular ESL or ABED class, 1-15 credits.					