

STAFF DEVELOPMENT COMMITTEE

The staff development committee's mission is to facilitate the training and staff development of college employees in line with the evolving needs of the college and its employees. The committee is made up of people who represent all employee groups on campus. Membership is voluntary but requires a commitment to active participation and follow-up.

The Executive Director of Human Resources is the committee chair and has budget authority in line with college policy. The Senior Human Resources Technician is the committee secretary and takes a lead role to coordinate, communicate, and monitor staff development activities.

The committee gathers information about the college's training needs from many sources, including:

- College planning documents.
- Surveys.
- Employees and employee representatives.
- Management team members, etc.

The committee works together and in sub-committees to assess and prioritize identified training needs. It creates and communicates staff development activities to the college community through various electronic and hard copy methods, including:

- HR Report.
- TLC schedules.
- Class schedule
- E-mail reminders
- Flyers, etc.

Current committee members:

Greg Roberts (<i>Chair</i>)	Colleen Hewes
Kathy Johnson (<i>Secretary</i>)	Don Ristig
Ken Brown	MaryBeth Sabine
Rebecca Cavanaugh	Fawn Scarr
Annie Davis	Sheila Walton