

Memorandum of Understanding E
to the Agreement by and between
Lake Washington Institute of Technology
District No. 26
and the
International Union of Operating Engineers
Local No. 302
Effective April 17, 2020

This memorandum of understanding is supplemental to the Agreement by and between the Lake Washington Institute of Technology District No. 26, hereinafter referred to as the College, and the International Union of Operating Engineers, Local No. 302, hereinafter referred to as the Union.

Article 15 Performance Evaluation

Section 15.1

The immediate supervisor shall evaluate performance of each employee annually. The evaluation will occur no later than August 28, 2020. Employees and supervisors are encouraged to use the evaluation process throughout the year.

Section 15.2

The employee and supervisor shall complete the evaluation together.

Section 15.3

One copy of the final signed evaluation shall be given to the employee and one shall become part of the employee's personnel file.

This Memorandum of Understanding is in response to the COVID-19 Pandemic and is intended to allow additional time for supervisor and employees to have meaningful discussions. This will be in effect for the evaluation period ending August 28, 2020.

INTERNATIONAL UNION OF
OPERATING ENGINEERS, LOCAL
NO. 302
Dated: April 21, 2020

By: Jeff Frazier

Jeff Frazier, Business Representative

LAKE WASHINGTON INSTITUTE
OF TECHNOLOGY, DISTRICT NO. 26
Dated: 4.22.20

By: Amy M. Morrison

Dr. Amy Morrison, President