

Committee Charter/By-laws

Name of Committee: Title IX Compliance Committee

Mission Statement: The Title IX Compliance committee works to ensure LWTech remains in compliance with federal, state, and local requirements related to Title IX legislation. Including but not limited to:

- Policy changes/implementation
- Trainings for staff and students
- Monitoring mandatory training compliance

Membership: Membership is open to any member of the college community. Initial membership is composed of representatives from:

- Human Resources
 - Executive Director
 - Title IX Coordinator
- Student Services
 - Vice President of Student Services
 - Conduct Officer
 - Student Programs
- Instruction
 - Administration
 - Faculty
- Others persons with Title IX training/interest

Officers: This committee is co-chaired by the Vice President of Student Services and the Executive Director of Human Resources.

The members will elect a records officer to take minutes.

Meetings: The committee meets monthly; only when classes are in session. Additional meetings may be called by the Chair as needed to complete the work of the Committee. 24 hour notice via email shall be given to the committee members for any special meetings.

Regularly scheduled meetings may be cancelled via email by the chair, providing as much notice as possible to the members.

Regular attendance at Committee meetings is expected.

Decision Making: The Committee members in attendance shall constitute a quorum.

Decisions made by the Committee shall be decided by a show of hands vote. Majority rule.