# Board of Trustees Meeting

**Monday, March 8, 2021**  
12 p.m. to 3:30 p.m.  
[Zoom Link](#)  
Meeting ID: 889 9088 4405  
Passcode: 282595  
Phone: 253-215-8782

## Board of Trustees Meeting

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## General Discussion

| Public Comments: Individuals may sign in for public comment, limited to 3 minutes each | Anne Hamilton |
| ACT Update | Anne Hamilton |
| Introduction of New Employees | Dr. Amy Morrison |

## Reports to the Board

| Associated Student Government | ASG Representative |
| President | Dr. Amy Morrison |
| Board Chair Update | Anne Hamilton |
| Trustees Activities Update | Trustees |
| Foundation Liaison Update | Laura Wildfong |
| Financial Summary | Bruce Riveland |
| Federation of Teachers | Dr. Andrea Westman |
| Federation of Classified Staff | Heidi Davis |
| Administration | Executive Cabinet |

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1 Public comment is limited to matters which are not of a quasi-judicial nature. No more than six speakers may address the Board on any one subject. If there are both proponents and opponents of a matter who wish to speak, only the first three persons speaking in favor of the matter and the first three persons speaking in opposition of the matter may address the Board.
Executive Session

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110, which may include:

1. To evaluate the performance of a public employee(s)
2. To discuss with legal counsel representing the agency litigation matters
3. To discuss and consider real estate acquisition
4. To plan or adopt the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or review the proposals made in the negotiations or proceedings while in progress.

Action from the Executive Session may be taken in Regular Session, if necessary, as a result of items discussed in the Executive Session.

Tenure Candidates for Review in Executive Session:
- Sharon Raz
- Christine Turpin
- Sue Wozniak
- Cathy Zupke

Action Items discussed in Executive Session

Tenure for Associate Professors

- Item 1066: Barcin Acar
- Item 1067: Todd Bagaason
- Item 1068: Narayani Choudhury
- Item 1069: Michelle Judy
- Item 1070: Kimberly McClure
- Item 1071: Sharon Raz
- Item 1072: Christine Turpin
- Item 1073: Sue Wozniak
- Item 1074: Cathy Zupke

Adjournment
Board Meeting Date: March 1, 2021  
Submitted by: Leslie Shattuck  
Department: Communications and Marketing

Below is a summary of ongoing projects as they align with trustee goals and strategies for the 2020-21 academic year. Focus will vary from month to month over the course of the year. “Other Departmental Activities/Highlights” at the end of the report includes additional project information.

Board Goal 3: Build community connections for the College.

College Outreach Activities
The Communications and Marketing team (team) spent January supporting several departments across the college. The following is an update of the top-level projects they worked on during those months. At the time of this report, there are currently 67 active projects in the department.

Public Relations
The team continued their work to engage local, regional and national reporters/writers to elevate awareness of the college. The college received coverage in the following media outlets and/or is working on the following media pitches:

Media Coverage:

SHRM – For Students, HR is a meaningful, practical career choice  
https://www.shrm.org/resourcesandtools/hr-topics/global-hr/pages/for-students-hr-is-a-meaningful-practical-career-choice.aspx

CollegeCandy.com – The United States has been fighting a shortage of trade jobs (Mentions faculty at LWTech)  
https://collegecandy.com/2021/01/20/the-united-states-has-been-fighting-a-shortage-of-trade-jobs/

Implantpracticeus.com – Tigran Khachatryan, DSS (Clinical Instructor at LWTech feature)  
https://implantpracticeus.com/tigran-khachatryan-dds/

Engineering Programs 2018 BlogSpot- Business of Higher Education  

425 Business – Business of Higher Education Link:  
https://425business.com/business-of-higher-education/
The team continued their work to engage local, regional and national reporters/writers to elevate awareness of the college. The team is currently working on pitches/stories about:

1. One Year COVID Anniversary*
2. Community Partnership Program
3. Annual Research Symposium
4. 2021 All WA Academic Team

*For the One Year COVID Anniversary at LWTech, Director Leslie Shattuck created a local and national media outreach campaign where she set up a series of interviews for Dr. Morrison, Dr. Suzy Ames, and Nursing and Physical Therapist Assistant students who were first impacted by the virus last February. Leslie also brought in Congresswoman Suzan DelBene to partner on national media outreach.

Outreach to media has included reaching out to several folks at the following media outlets:

- Seattle Times
- Inside Higher Ed
- KUOW
- KING-5
- KIRO-7
- KOMO-4
- CNN (Chris Cuomo)
- ABC News (Good Morning America, World News Tonight, This Week)
- NBC News (TODAY Show, Nightly News, Meet the Press)
- CBS News (CBS This Morning, CBS Evening News)
- Washington Post
- Chronicle of Higher Ed

**Social Media**
The team conducted social media outreach which included posts on Instagram, Facebook, Twitter and LinkedIn. Social media engagement continues to perform well. Social media outreach over the past month promoted Spring Quarter registration, the Fitness and personal training program, Machining program, Auto repair program, student features, virtual campus events and much more.

**Website and Social Media Analytics**
The following is the overview of website and social media analytics for January:
Website Highlights, January

- Overall traffic in January was up by 20%, with 5% more users. Pageviews were also up by 20%. Compared to the same time in 2020, traffic was up by 3%, with 43% more users, but 7% less pageviews. Increase in traffic in January from December is to be expected, as it is the start of the winter quarter. The slight decrease in pageviews from January 2020 is more likely due to last year's winter storm during that month, which resulted in higher than normal traffic.

- Current Students at LWTech was the top most visited page outside of the homepage and the Academic Programs page was the second most popular page. Of the academic program pages, Nursing and Dental Hygiene remained in the top two spots, with Nursing Advising remaining the third. One thing to note, most academic programs with the exception of Funeral Service Education (which had a 29% increase) had drops in visits from same time in 2020.

- Visits from social media were up by 31% from last month, but down by 53% from the same time last year. Visit from search were up by 33% from December, but down by 9% from 2020. The most visited day was Monday, January 11 with 7,485 visits. The least visited day was Friday, January 1 with 2,657 visits.

Social Media Highlights, January

- Audience reach in January grew by 0.65% from December, with reach growing by 118 users overall. Compared to January 2020, it was up by 6%. Reach growth had largest gains on LinkedIn with 112 new, while Facebook lost one follower, and Twitter lost 10 followers.

- Overall engagement was up by 40% from last month but down by 51% from the same period in 2020. Impressions were also up by 13% from December, and down by 194% from the same time in 2020 across all platforms. Increase (from December) in engagement and impressions this month is to be expected as it was the start of a new quarter. The lower year-over-year engagement is also expected, because in January of 2020 there was a large snowstorm which caused a more increased user engagement.

- On Facebook and LinkedIn, the most popular post in January was the introduction/employee profile of the new Admission Coach, while on Instagram it was a transfer student highlight. Twitter’s most popular post was about the power outage and on YouTube the Assessment Center how-to video had the most views.

Equity, Diversity, and Inclusion Work
The team continued its work to promote equity, diversity and inclusion at the college, and the work to dismantle systemic racism at the college. The team participated in college-wide professional development training and is doing their own individual professional development. The team continued to update The Black Lives Matter page on the website and the Diversity page on the website.
Other Departmental Activities/Highlights

**Website**
The team worked on several updates to the website, including refreshing the homepage, and updating several program and department pages.

**Transformations Magazine**
The continued its work on the 2021 issue of Transformations magazine, which will be out during Winter quarter 2021.

**President's Office Support**
The team provided communications support to the President's office.

**Student and Staff Stories**
The team continued to identify and interview students, faculty, and alumni for a variety of outreach purposes, including PR outreach, printed and online materials.

**Foundation Support**
The team continued to support the work of the Foundation.

**Videos**
The team created several videos to promote programs and the college, including live tours and Instagram and Facebook stories.

**Outreach Support**
The team worked closely with the Outreach team to support their recruitment activities. Together, the two teams worked with Instruction to promotes specific programs for Winter and Spring quarters and preparation for the virtual Open House later this Spring.

**Key conferences and events**
Members of the team continue their equity, diversity, and inclusion, and antiracism professional development work. Leslie Shattuck also attended her Commission meeting.

**Digisign Updates**
The team continued to update on-campus digisign monitors, including making sure they are viewable on the website.

**Programs and Department Support**
The team worked on several marketing projects for various programs throughout the college. These included brochures, banners, and flyers, just to name a few.
Executive Cabinet Report to Board of Trustees

Board Meeting Date: March 8, 2021
Submitted by: Robert Britten
Department: Equity, Diversity & Inclusion

Below is a summary of ongoing projects as they align with trustee goals and strategies for the 2020-21 academic year. Focus will vary from month to month over the course of the year. “Other Departmental Activities/Highlights” at the end of the report includes additional project information.

Board Goal 1: Provide strong leadership and direction for the College.

- Support and Approve the Mission Fulfillment Plan Development (formerly called the Strategic Plan)
  Engage in cross institutional collaboration to create a system of best practices, consolidate some taskforce and councils to avoid duplication of efforts. Infuse EDI as a starting framework for admissions applications, expand enrollment through intentional engagement and to create an environment where EDI conversations can be had without any party feeling threatened or marginalized. As an institution be culturally reflective, responsive and relevant.

- With the president, annually develop performance goals and evaluate the president’s progress towards the identified goals and the development and implementation of college initiatives
  Critically examine along with our President the work previously done on the Strategic/Mission Fulfillment plan and reevaluate policies and internal practices through an equity lens with responsive actions that continue to further our efforts to be a leader college in workforce development.

- Evaluate and approve policies that promote anti-racism, equity, diversity, and inclusion, as well as student enrollment, achievement, and completion
  Following the SBCTC mandate to dismantle systemic racism work across the college we will engage in dialogue to identify areas that may impede this work and consult consistently with Executive Cabinet on ways to deploy equitable learning and professional development outcomes to all constituent groups. We will consciously examine our policies and practices to ensure we are taking the necessary steps towards creating equitable outcomes for all students, staff and faculty.

- Evaluate and approve policies that support anti-racism, equity, diversity, and inclusion in both the learning and workplace environments
  We accomplish this by growing our individual and collective capacity to engage in critical discourse through training, policy analysis, curriculum design and comprehensive professional development with EDI as one of the foundational cornerstones of these efforts. We intentionally engage with internal and external stakeholders to create learning outcomes that value, grow and develop people where they are.
Evaluate and approve policies that support diverse faculty and staff recruitment, development and retention
As we implement policy changes, evaluate the impact on those changes on the recruitment and retention of all our students, staff and faculty.

Use data to assess the effectiveness of policies
Partner with HR to track and assess our efforts through exit interviews and other tools to help us identify gaps in our data collection processes.

Board Goal 2: Evaluate and support resource development initiatives.

Support LWTech Foundation efforts to increase revenues available for scholarships, programs, faculty and staff professional development, and college support
Work in partnership with our grant writers to create short and long term funding sources for our EDI efforts without creating conflicts of use for said funding.

Support college efforts to participate in grant programs that benefit scholarships, programs, and faculty and staff professional development
Collaborate with staff and faculty to design and deploy EDI professional development that increases our understanding of equity frameworks and their short and long term impacts.

Board Goal 3: Build community connections for the College.

College Outreach Activities
Partner with internal and external stakeholders to expand our knowledge and understanding of the ever-changing landscape of EDI work. This includes growing our capacity to grow and trust our leadership in this space, partnering with consultants where and when needed and professional development opportunities that grow us in our willingness to be strategic partners with one another in learning.

Key conferences and events
Racelighting Webinar, March 3rd

Hiring with an Unconscious Bias & Empathy Lens: Anti-Racism in Tech Pact March 17, 2021

Reimagine Equity Training March 5th & 12th 2021

2021 Washington Diversity, Equity and Inclusion Summit (Jan 12th-14th)

Faculty and Staff of Color Conference October 2021

Actively participate and engage in community activities
As EDI Director, continue to participate in and lead our collaboration with Faculty and Staff of Color Conference (FSOCC), Equity, Diversity & Inclusion Officers (DEI WA) and Diversity & Equity in Hiring & Professional Development (DEHPD), as task force activities with Formerly Justice Involved Students and Higher Ed in Prisons.
Other Departmental Activities/Highlights

Participate in department level meetings across campus to gather insight into department level EDI needs and training opportunities.
Executive Cabinet Report to Board of Trustees

Board Meeting Date: March 8, 2021
Submitted by: Elisabeth Sorensen
Department: Foundation

Below is a summary of ongoing projects as they align with trustee goals and strategies for the 2020-21 academic year. Focus will vary from month to month over the course of the year. “Other Departmental Activities/Highlights” at the end of the report includes additional project information.

Board Goal 1: Provide strong leadership and direction for the College.

☒ Evaluate and approve policies that promote anti-racism, equity, diversity, and inclusion, as well as student enrollment, achievement, and completion

The Foundation continues discussions with Robert Britten, LWTech Executive Director of LWTech Equity, Diversity and Inclusion and Cathy Copeland, Director, Research and Grants, on strategies to utilize the recent Eva Gordon Estate gift to close student equity and achievement gaps on campus.

☒ Support the college leading up to and through LionsLink implementation

The Foundation is pleased to dedicate $6,000 from Foundation college hospitality accounts to support a gift card recognition program for LWTech employees with heavy responsibilities related to ctc Link implementation. The gift card recognition program is in lieu of on-campus ctc Link recognition and educational events that are not safe/viable to host as a result of the pandemic.

Board Goal 2: Evaluate and support resource development initiatives.

☒ Support LWTech Foundation efforts to increase revenues available for scholarships, programs, faculty and staff professional development, and college support

Longtime donor Bob Tjossem made a generous gift of $50,000 to The Tjossem Family Endowed Scholarship Fund. This generous new gift brings The Tjossem Family Endowed Scholarship Fund to nearly $700,000.

The LWTech Foundation’s Scholarship and Awards Committee is currently reviewing 443 applications for Spring 2021 Scholarships. This is the largest pool of scholarship applicants in the Foundation’s history which demonstrates the clear need for student scholarships.
- Support college efforts to participate in grant programs that benefit scholarships, programs, and faculty and staff professional development

  The Foundation is pleased to fund the cost of a tree for the Day of Remembrance: Gathering of Reflection, Remembrance and Hope on Thursday, February 24.

Board Goal 3: Build community connections for the College.

- College Outreach Activities

  Elisabeth Sorensen represents LWTech as a board member on the Greater Kirkland Chamber of Commerce Board of Directors.

  Due to the ongoing pandemic, the LWTech Foundation will produce an Annual Scholarship Video in place of the 2021 LWTech Annual Scholarship Reception.

- Actively participate and engage in community activities

  Elisabeth Sorensen attended the Washington State Advancement Leaders (WAFL) Conference via zoom. WAFL is comprised of SBCTC foundation executive directors and staff on February 24 and 25.

  Elisabeth Sorensen participated in Mental Health First Aid Training on Friday, February 19 via zoom.
Executive Cabinet Report to Board of Trustees

Board Meeting Date: March 1, 2021
Submitted by: Meena Park
Department: Human Resources/Payroll

Below is a summary of ongoing projects as they align with trustee goals and strategies for the 2020-21 academic year. Focus will vary from month to month over the course of the year. “Other Departmental Activities/Highlights” at the end of the report includes additional project information.

Board Goal 1: Provide strong leadership and direction for the College.

☑ Support and Approve the Mission Fulfillment Plan Development (formerly called the Strategic Plan)
  • Human Resources is focused on 3 tasks related to the goal of recruiting diverse faculty and staff that mirror our student body and reflect the surrounding county demographics.
    o Job descriptions overhaul and review with an equity lens – We will be updating job descriptions and minimum qualifications to remove unintentional barriers for applicants. Three employee groups have been identified for review (Facilities/Custodial, Classified Administrative Support, and Exempt).
    o Search committee training – We will update our current training and implement a trackable training schedule.
    o Disaggregated employee demographics

☑ Evaluate and approve policies that support anti-racism, equity, diversity, and inclusion in both the learning and workplace environments
  • HR, in collaboration with Robert Britten (Executive Director of EDI) and Isaac Robinson (Purchasing Manager and Leadership Chair), has planned a 4 series EDI Supervisors Toolkit training. The first session was held on February 17th and focused on Leadership Fundamentals – Leading with Equity, Following with Diversity, and Anchoring with Inclusion. Future sessions will focus on:
    o Shifting Beyond Cultural Humility
    o Power & Privilege
    o Listening Circles

☑ Evaluate and approve policies that support diverse faculty and staff recruitment, development and retention
  • The Policy Review Committee met on February 17th to review and approve Policy Chapters 2 (General Operations) and 3 (Personnel). After College Council review, the updated policies will be presented to the Board for first reading.
Support the college leading up to and through LionsLink implementation

- As Pillar Leads and Subject Matter Experts, the HR and Payroll departments are scheduled to attend multiple all day Business Process Fit Gap training and homework sessions throughout the month of March.

Board Goal 3: Build community connections for the College.

Key conferences and events

Meena Park continues to participate in bi-monthly HRMC and OFM HR Directors Zoom meetings.

On February 18th, Meena Park and Katie Stewart attended a Title IX Workshop facilitated by the Attorney General’s Office.

Other Departmental Activities/Highlights

- Classified bargaining is on-going, collaborative and productive. Bargaining is scheduled for Friday afternoons.
Executive Cabinet Report to Board of Trustees

Board Meeting Date: March 8, 2021
Submitted by: Cathy Copeland
Department: Research & Grants

Below is a summary of ongoing projects as they align with trustee goals and strategies for the 2020-21 academic year. Focus will vary from month to month over the course of the year. “Other Departmental Activities/Highlights” at the end of the report includes additional project information.

Board Goal 1: Provide strong leadership and direction for the College.

- **Support and Approve the Mission Fulfillment Plan Development (formerly called the Strategic Plan)**
  The team is supporting development of new metrics related to mission fulfillment. This process will include work from the Institutional Planning & Effectiveness Committee (IPEC) and development of new mission fulfillment metrics. The team will also support development of the mission fulfillment plan in the 2020-21 academic year in addition to assisting with the coordination of departmental-level planning through IPEC.

- **Evaluate implementation of the College’s current 2017-2020 Strategic Plan**
  The team supports this work through assessment of the past plan including monitoring of metrics and incorporation of past work into the new Mission Fulfillment Plan.

- **Evaluate and approve policies that promote anti-racism, equity, diversity, and inclusion, as well as student enrollment, achievement, and completion**
  The team is preparing to launch the 2021 Employee Satisfaction Survey to support the president’s goals.

- **Evaluate and approve policies that support anti-racism, equity, diversity, and inclusion in both the learning and workplace environments**
  Support of retraining demands post-COVID is summarized under Goal 2: Evaluate and support resource development initiatives.

- **Ensure the College is prepared for retraining demands post-COVID**
  Support of retraining demands post-COVID is summarized under Goal 2: Evaluate and support resource development initiatives.

- **Evaluate and approve policies that support diverse faculty and staff recruitment, development and retention**
  The team is preparing to launch projects such as 2021 Employee Satisfaction Survey and to support recruitment/continuous improvement efforts on campus.

- **Use data to assess the effectiveness of policies**
  The Research & Grants team supports this work through dashboard development and assessment. The primary on-campus tool for college faculty and staff is Tableau Community Dashboards such as a new dashboard to track selective admissions in collaboration with IT.
Other current data projects include winter reporting for Integrated Postsecondary Education Data System (IPEDS).

Support the college leading up to and through LionsLink implementation
The team will serve as reporting leads for the upcoming LionsLink (ctcLink) implementation. The month of March includes 12 full-day training sessions.

Board Goal 2: Evaluate and support resource development initiatives.

- Support opportunities for public-private partnerships that contribute to scholarships, programs, and faculty and staff professional development
  Grant work necessitates public-private partnerships. All work related to this goal is summarized below.

- Support college efforts to participate in grant programs that benefit scholarships, programs, and faculty and staff professional development
  National Science Foundation (NSF): LWTech currently leads an Advanced Technical Education (ATE) Coordination Network called AppConnect NW that brings together applied baccalaureate faculty in computer science (DUE 1700629 funded at $866,882). The team is also preparing for upcoming NSF applications.
  Higher Education Emergency Relief Fund: The team supported two applications for funding developed under the 'Coronavirus Aid, Relief, and Economic Security' (CARES) act passed by Congress. This is in addition to coordinating applications and reporting for $1,558,088 under CARES act funding. The team is also support nearly $3.0M in funding available under Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA).
  PROFESSIONAL/TECHNICAL PROGRAMS RESTART GRANT: LWTech received $200,000 in funding to support technical programs (e.g. automotive repair) following the COVID-19 pandemic. The purpose of this grant is to support the reestablishment of professional and technical programs that were disrupted due to COVID-19 and to provide alternative and innovative methods of ensuring that career pathways are available to aid economic recovery in the state of Washington. Proposals will help workers succeed in a post-pandemic economy.
  Institutional Resilience and Expanded Postsecondary Opportunity Grants Program (IREPO): LWTech – in a collaboration with the four other technical colleges in WA – submitted a request for $3,000,000 to support financial aid and remote education in technical education programs.
  Workforce Innovation and Opportunity Act (WIOA) Youth Programs to support Lake Washington Technical Academy
  The team supported high school programs in applying for WIOA funds to support out-of-school youth. If funded, the program will create a new internship program for the Technical Academy and implement new outreach work with a focus on Spanish-language speaking students.

Title III – Strengthening Institutions Proposal
The grants team has continued to meet with multiple stakeholders/employees across divisions/departments to evaluate how the Title III grant proposal (in process) could best strengthen the college and provide timely and relevant supports across the campus.

Ongoing Grant Support
The team continues to support current grant programs such as the Hospital Employee Education and Training (HEET) grant to expand and further incorporate simulation in the nursing curriculum and ongoing work to develop flipped classrooms through College Spark.

**Board Goal 3: Build community connections for the College.**

- **Key conferences and events**
  LWTech received an invitation to present at the annual League for Innovation (virtual) conference in the first week of March. The presentation will focus on LWTech’s Guided Self Placement process in which students are able to opt up from their placement level in Math or English following review of the recommended level. The team will also attend the Research and Planning Commission (RPC) meeting in February.

- **Actively participate and engage in community activities**
  The team participated in campus events including all-staff meetings and in-service professional development training sessions. The team continues to offer Tableau Community Dashboard trainings.

**Other Departmental Activities/Highlights**

The team continues work with the Applied Research Committee, and working with the Research Course Development subcommittee to develop criteria/curriculum for a new undergraduate applied research course. Other research-related work includes: gathering Research Ethics learning materials for LWTech students (Public Health) and researching Institutional Review Board (IRB) training materials for RPC members (Research Ethics subcommittee).
Executive Cabinet Report to Board of Trustees

Board Meeting Date: March 8, 2021
Submitted by: Ruby Hayden
Department: Student Services

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Board Goal 1: Provide strong leadership and direction for the College.

☐ Evaluate and approve policies that promote anti-racism, equity, diversity, and inclusion, as well as student enrollment, achievement, and completion

The Support for Justice Involved taskforce led by Vice President Hayden has completed a webpage focused on supporting this population: https://www.lwtech.edu/admissions/support-for-justice-involved-students/

☐ Evaluate and approve policies that support anti-racism, equity, diversity, and inclusion in both the learning and workplace environments

On February 19th, Vice President Hayden attended Mental Health First Aid training led by TRIO staff member Cara Henry. Mental Health First Aid is a skills-based training course that teaches participants about mental health and substance-use issues.

Board Goal 3: Build community connections for the College.

☒ College Outreach Activities

The LWTech Workforce Development Recruitment & Outreach team helped plan and participate in the following collaborative virtual events with our partnering King and Snohomish CTCs and various community partners.

○ The Sno-King Virtual Campus and Community Resource Fair took place on 2/18/21 and included 9 participating local CTCs and 19 community partners. The participating partners shared information for education and training, employment, housing assistance, food and clothing, legal assistance, and several other community resources. Many attendees were appreciative and found all of the information shared to be useful as they deal with the current economic impact of the pandemic on themselves and their families.

○ The King County CTC “Paying for College” Virtual Worker Retraining event took place on 1/21/21 and is part of an on-going monthly series. 10+ WA State Community Technical and Colleges, the Employment Security Department
(ESD), and WorkSource participated in this event and it was attended by more than 250 people seeking information on education and training, employment services, and unemployment insurance benefits.

- King County CTCs Trade Adjustment Assistance (TAA) Program and Worker Retraining (WRT) Virtual Info Session was held on Wednesday 2/24/21. Representatives from WRT and TAA, and ESD shared information about educational training and financial assistance to pay for it. There were also several ESD co-located representatives, including our own LWTech Workforce co-located ESD rep, Russ Wung, who answered questions related to Unemployment Insurance (UI) Benefits.

- Actively participate and engage in community activities
  The LWTech Employment Resource Center will hold its first ever virtual Spring Job & Internship Job Fair on Tuesday 5/18/21. We are partnering with WorkSource on this event which will feature an employer introduction panel and individualized employer rooms for attendees to visit and chat directly with their employers of choice. Our goal is to recruit 20-20 prime employers who have active internships and job postings that match academic programs for our students and graduates, as well as, those with more general employment opportunities for job seekers within the community! This event will be widely promoted to LWTech students and graduates and will also be shared by our WorkSource partners with everyone in King County currently receiving Unemployment Insurance benefits.

Other Departmental Activities/Highlights

TRIO:
- We celebrated National TRIO Day on February 27, 2021. To commemorate the annual achievements of TRIO and TRIO students at LWTech, we launched a social media campaign using the hashtags #TRIOWORKS and #NationalTRIODay on Twitter and Instagram. We sent information via email to the college community about the accomplishments of our programs and students. Since 1986, the fourth Saturday in February is National TRIO Day – an opportunity to focus the nation's "attention on the needs of disadvantaged young people and adults aspiring to improve their lives if they are to become contributing citizens of the country, and to the talent which will be wasted if that investment is not made."

Workforce Development:
- Workforce Development is excited to report that the Basic Food Employment and Training (BFET) program has been expanded to serve students that are pursuing transfer degrees due to a recent change in federal regulations. The BFET program supports students that are receiving federal food assistance with individualized advising support, funding for tuition, books, and supplies, and help in accessing resources related to basic needs and financial aid. Prior to this change, BFET could only serve students in Basic Skills, ESL, and Professional-Technical certificates and degrees. With this change, more LWTech students will get access to these support services to help them reach their educational and career goals.