

**Lake Washington Institute of Technology 2022 Dental Hygiene  
Bachelor of Applied Science  
Support Information for the Application Process**

**INTRODUCTION**

The Dental Hygiene Program is accredited (approval-without reporting requirements) by the American Dental Association (ADA) Commission on Dental Accreditation (CODA). Approval (without reporting requirements) is an accreditation classification granted to an educational program indicating that the program achieves or exceeds the basic requirements for accreditation. In addition, Lake Washington Institute of Technology is accredited by the Northwest Commission on Colleges and Universities.

**ACCREDITATION**

The Dental Hygiene Program is accredited (approval-without reporting requirements) by the American Dental Association (ADA) Commission on Dental Accreditation (CODA). Approval (without reporting requirements) is an accreditation classification granted to an educational program indicating that the program achieves or exceeds the basic requirements for accreditation. In addition, Lake Washington Institute of Technology is accredited by the Northwest Commission on Colleges and Universities.

**ADMISSION**

The Dental Hygiene BAS at Lake Washington Institute of Technology has admission requirements beyond those necessary for general admission to the college. Please follow all directions in this application carefully. Failure to comply with the process described within may result in disqualification from the admissions pool for this program.

**IMPORTANT DATES**

<b>Task</b>	<b>Deadline Dates</b>
<b>Application Deadline</b>	<b>December 27, 2021</b>
<b>Top 75 applicants selected and notified</b>	<b>January 27, 2022</b>
<b>Onsite essay (location TBA) for top 75 applicants 3-5pm</b>	<b>February 7, 2022</b>
<b>Selected students notified</b>	<b>February 23, 2022</b>
<b>Accept/Decline offer of admissions form returned</b>	<b>February 28, 2022</b>
<b>Mandatory new cohort orientation(location and time TBD)</b>	<b>June 24, 2022</b>
<b>Mandatory BLS/1st Aid class</b>	<b>TBD</b>
<b>Summer quarter start date</b>	<b>July 5, 2022</b>

The dates, procedures and requirements stated are subject to change.

To request disability accommodations in the application process, contact Disability Support Services at (425) 739-8300 or FAX requests to (425) 739-8275 or email [dssinfo@lwtech.edu](mailto:dssinfo@lwtech.edu).

## **NEW APPLICANTS**

### **STEP 1**

Apply for admission to Lake Washington Institute of Technology to receive a Student ID number (SID) if you have not already done so. Applications may be obtained from the Enrollment Services Office, or by applying online at [LWTech.edu/apply](http://LWTech.edu/apply).

### **STEP 2**

Attending a Dental Hygiene information session or completing one online is strongly suggested. Session dates are listed on the Dental Hygiene webpage at [LWTech.edu/dental](http://LWTech.edu/dental).

### **STEP 3**

When you have completed all prerequisites and other application requirements, fill out the Dental Hygiene BAS application online at [LWTech.edu/dental](http://LWTech.edu/dental). If you are not able to complete an online application, please contact selective admissions for an alternate way to submit an application. Selective admissions can be reached by calling 425-739-8104 or emailing [selective.admission@LWTech.edu](mailto:selective.admission@LWTech.edu).

## **RE-APPLICANTS**

If you are denied admission to the program and would like your application to be carried over to another application cycle, you must do the following:

### **STEP 1**

Contact Enrollment Services by emailing a request to re-apply to: [selective.admission@lwtech.edu](mailto:selective.admission@lwtech.edu). It is important that you indicate in the subject line "Attention: Request to reapply to DHYG BAS Program". Inside your email request, please supply your name, SID number and identify the year of your most recent application.

### **STEP 2**

Submit an online application at [LWTech.edu/dental](http://LWTech.edu/dental) and fill out the section for re-applicants. If you want to reuse the references and transcripts from your previous application, please indicate that in the new application.

## **PROGRAM ADMISSION REQUIREMENTS**

Generally, applicants must complete all of the following to be considered for the Dental Hygiene BAS Program:

### **LWTech Selective Admissions Related Requirements**

- Apply for admission to LWTech and obtain a Student ID number (SID).
- Determine that all science courses are no more than 7 years' old by the application deadline.
- Minimum grade for transfer and completion of courses is 2.0, but for the Dental Hygiene program a higher standard applies (grades less than a 2.5 are not accepted).
- Provide official transcripts pertaining to prerequisites used towards application.
- Have international transcripts translated and assessed by agency pertaining to pre-requisites used towards this application.

### **DHYG BAS Specific Requirements**

- Meet or exceed a 2.5/B- in the following pre-requisite courses prior to application.
  - BIOL&241 and BIOL&242
  - CHEM&121(or CHEM&161) and CHEM&131(or CHEM&261)
  - BIOL&260
  - ENGL&101
- Meet or exceed a 2.5/B- in the following courses by end of winter quarter preceding start of the Dental Hygiene program. These courses are not tabulated in the cumulative GPA scoring.
  - NUTR&101
  - PSYC&100 OR 200
  - CMST&210 OR 220
  - SOC&101
  - MATH&146
  - CMST&150 OR HUM&215
  - ENGL&102
- Submit two Registered Dental Hygienist observation forms for combined total of 20 hours.
- Take ATI TEAS and submit TEAS scores that are less than two years' old.
- High school diploma or GED is completed and noted on application.
  - Official transcripts for GED or Diploma are not required
- Onsite essay for the top 75 selected applicants only. Applicants will be notified if they are selected and no essay should be submitted with the initial application.
- Signed proof from doctor/healthcare provider that 2 of the 3 Hepatitis B vaccinations have been administered one month apart. You can also submit a copy of current titers showing immunity, submit two copies.

## ATI TEAS INFORMATION

TEAS testing is offered by appointment only. Please visit the Assessment Center website [LWTech.edu/assessment](http://LWTech.edu/assessment) and click "Register for a Test" to schedule your appointment. If you have questions about scheduling, contact The Assessment Center at (425) 739-8115. TEAS scores that are less than 2 years old will be accepted. The ATI TEAS (now the new title) is the latest version of the TEAS test.

- Scores are valid for two years at LWTech
- Tests taken at LWTech will automatically be submitted electronically to the ATI database for LWTech viewing.
- If you take the test elsewhere, you must pay a transcript fee to ATI in order for scores to be viewed by LWTech. You can do that by visiting the [ATI website](#) or by calling (800) 667-7531. Select Lake Washington Institute of Technology TEAS Applicant to submit scores to LWTech.
- Please do not have your scores emailed to LWTech; we only accept scores sent directly from ATI.

## SELECTION CRITERIA

Prerequisite courses and admission requirements not mentioned in the calculation below are still required for your application to be considered complete.

POINTS	DESCRIPTION OF WHY POINTS ARE AWARDED
40 pts	GPA Multiply your required prerequisite course cumulative GPA by 10. Instructions on pg. 5
30 pts	The ATI TEAS scores that are less than 2 years old: Multiply Adjusted Individual Total Score by 0.30 for total points To tabulate TEAS points, see table with formula on p.6
No points	RDH Observations: Observe registered dental hygienists in two separate clinical settings for combined total of 20 hours See instructions on page 8
5 pts	1000 hours Chairside Dental Assisting: (Optional Points) See instructions on page 8
25 points	Onsite Essay for selected applicants only. See page 6 for more information

## DETERMINING YOUR UNOFFICAL GPA AND TEAS POINTS

To tabulate your cumulative GPA, first:

- Convert any semester credits by multiplying them by 1.5
- Convert any letter grades to numerical grades using table provided

Letter Grade	GPA
<b>A</b>	4.0
<b>B+</b>	3.3
<b>B</b>	3.0
<b>B-</b>	2.7
<b>Less than a B-</b>	Less than 2.5 Does Not Qualify

Then:

- Enter all course information along with numerical grades and credit hours in the columns below
- Multiply each course's credits by its numerical grade. This will give you the "grade points". Enter that number in the last column.
- When you have completed entries for all courses add all numbers in the Credits column and enter the total. Then add all the numbers in the Grade Points column and enter the total.
- Divide the Grade Points total by the Credits total. The result is your cumulative GPA.
- Use the following table to tabulate your total points prior to application.

LWTech Course # /Title	Credits	Grade	Grade Points
<b>CHEM&amp; 121 – Intro to Chemistry</b>			
<b>CHEM&amp; 131– Biochemistry</b>			
<b>BIOL&amp; 241 – A &amp; P I</b>			
<b>BIOL&amp; 242 – A &amp; P II</b>			
<b>BIOL&amp; 260 - Microbiology</b>			
<b>ENGL&amp;101 and/or 102</b>			
<b>Total Credits ►</b>		<b>Total Grade Points ►</b>	

Estimated Pre-Requisite Course GPA	Estimated GPA points earned (out of 40 Max)
Take Total Grade Points ÷ Total Credits	Take Estimated GPA multiply by 10
Fill in calculation here =	Fill in Calculation here =

Note: Represents unofficial points prior to applying. Your official score will be calculated and verified by the Admissions Committee

**The ATI TEAS score less than 2 years' old  
UNOFFICIAL APPLICATION POINTS TABULATION**

<b>TEAS total score</b>	<b>Multiply Score by 0.30</b>	<b>= Application points</b>	<b>TEAS</b>

The following courses must be completed with a 2.5 /B- or better by the end of winter quarter preceding start of Dental Hygiene program. Cumulative GPA does not need to be tallied for these courses.

<b>LWTech Course #/Title</b>	<b>Grade</b>
PSYC&100 or PSYC&200 – Gen. Psych or Lifespan Psych	
SOC& 101 – Intro to Sociology	
NUTR& 101 – Nutrition	
Speech-CMST&210, 220 or 230	
MATH& 146	
ENGL& 102	
HUM 215 or CMST 150	

**APPLICANT SHORT ESSAY**

Top 75 applicants will be selected and notified by email to participate in an onsite essay writing exercise. The onsite essay is mandatory and it will be evaluated and considered together with the rest of the application materials. The essay prompt will be provided to the selected applicants at the time of the essay writing exercise on February 7, 2022. The prompt will not be given out beforehand to applicants under any circumstances.

Please note: Any evidence of plagiarism or academic dishonesty in your application materials will render your application unacceptable, and all materials will be forwarded to the LWTech conduct officer for review and possible adjudication.

## **SELECTION TO COHORT**

The 30 students with the highest points will be offered admission to the Dental Hygiene BAS. Completion of Co-Requisite courses may be used to determine final admission in the result of a tie. There is no waiting list for this program.

It is not possible for the admissions office to notify applicants of missing materials or respond to applicant inquiries as to the status of their application.

## **ADDITIONAL DOCUMENTATION**

- Additional documentation may be required for Dental Hygiene students to participate in clinical settings. Documentation may include but is not limited to:
- Tuberculosis screening
- Verification of Immunizations
- Background check
- Drug Screening
- First aid/CPR for healthcare provider's card (Date to be determined)

## **BACKGROUND CHECK**

Each successful Dental Hygiene applicant is required to complete a background check and forms will be provided in the orientation packet if selected into the program. Each student is responsible for all associated fees for the background check. Fees for this online service vary depending on the number of places in which the student has resided within the past seven years. If a criminal check for the particular students shows a "less than satisfactory" rating, clinical extern facilities may deny access to that student. While entrance to the Dental Hygiene program may not be denied because of such a rating, without access to the clinical extern facilities such a student may not be able to satisfactorily complete the Dental Hygiene program and will be so advised. Throughout the program, Dental Hygiene students may be asked to complete and sign a form which asks for confirmation of the students' present and past criminal history.

## **TRANSFER IN TO DENTAL HYGIENE PROGRAM**

The LWTech Dental Hygiene program is not designed to allow for students to enter the program as a "mid program" transfer from another Dental Hygiene program. All students must apply, be selected, and start the program from quarter-one and progress through the program in the intended cohort model.

## **APPLICATION SIGNATURES**

In signing forms in the application, you will be certifying that to the best of your knowledge the statements made are complete and true. This means that failure to disclose and submit official transcripts from all schools, colleges or universities attended and failure to disclose and submit complete and accurate information may result in the denial of

admission or subsequent dismissal from Lake Washington Institute of Technology. Your application will be considered incomplete without the required signatures.

## **CHAIRSIDE DENTAL ASSISTING FORM INSTRUCTIONS**

When you review the online application available at [LWTech.edu/dental](http://LWTech.edu/dental), you will see that it contains forms required as part of a complete application packet. The following tips will assist you in submitting the electronic forms by your employer or previous employer:

- There are no time limits on Chairside Dental Assisting Experience forms.
- Not following recommendation instructions will cause your application to be considered incomplete.
- Chairside Dental Assisting Experience forms must be completely filled out by the employer. Any missing information will invalidate this requirement. It is your responsibility to inform your employer or previous employer to fill out the form carefully and accurately.

## **REGISTERED DENTAL HYGIENIST OBSERVATION FORM INSTRUCTIONS**

When you review the online application available at [LWTech.edu/dental](http://LWTech.edu/dental), you will see that observations of two Registered Dental Hygienists are an application requirement. The following tips will assist you in submitting complete electronic forms.

- Observations must be conducted in separate clinical facilities.
- It is permissible to use your “Chairside Dental Assisting” site for one of your RDH clinical observation sites if appropriate but you are required to seek out a completely separate, second RDH observation clinical site.
- Split your hours as evenly as possible between the two RDH sites to make up a combined total of 20 hours.
- Not following RDH Observation Form instructions will result in an incomplete application that will not be considered for admissions.

## **HEPATITIS B VACCINATION INFORMATION**

- The following information will assist you in obtaining proper documentation related to your Hepatitis B Vaccination records
- Hepatitis B vaccination series – complete the first 2 of 3 (one month apart) by the application deadline, the third must be completed (6 months later) by orientation day
- Signed proof from a doctor or clinic is needed
- 2 copies should be submitted
- Make a copy to keep for your records, and update with the third vaccination
- If accepted, you will need copies of this vaccination information for your internship and for employment after graduation



## **ESSENTIAL CURRICULUM COMPONENTS AND TECHNICAL STANDARDS**

### **Physical Criteria**

- Communicate satisfactorily with clients, physicians, peers, family members and the health care team
- See and hear adequately to note slight changes in the client's condition
- Hear adequately to perceive and interpret various equipment signals
- Demonstrate adequate eye/hand coordination for dexterity in manipulation of hand instruments and other equipment used in clinical practice
- Use hands for fine manipulation
- Manage the care of a client in a sudden emergency, including one-man CPR when necessary
- Possess the visual acuity to correctly read handwritten orders, medication records, and chart contents, and provide safety for clients
- Read, comprehend, and apply knowledge from complex science and dental science texts
- Use critical thinking skills by identifying cause and effect relationships in clinical situations and having the ability to synthesize data

Despite the foregoing, a qualified person with a disability who can perform these essential functions with reasonable accommodation will be considered for admission along with other qualified applicants

### **LWTech DENTAL HYGIENE DEPARTMENT POLICY ON REQUIRED STUDENT PARTICIPATION**

While in the program, Dental Hygiene students are required to participate as operators and patients, and to deliver and receive injections of local anesthetic and administer and receive nitrous oxide sedation for dental hygiene learning experiences. These activities are essential components of the dental hygiene curriculum.

### **LWTech Dental Hygiene POLICY STATEMENT**

Students previously dismissed from the dental hygiene program at LWTech are not eligible for readmission under the new student admission process. This procedure is under the authority of RCW 28B.50.090(3)(b):

*“the administrative officers of a community or technical college may deny admission to a prospective student or attendance to an enrolled student if, in their judgment, the student would not be competent to profit from the curriculum offerings of the college, or would, by his or her presence or conduct, create a disruptive atmosphere within the college not consistent with the purposes of the institution.”*

## LWTech POLICY STATEMENTS

### Use of the Social Security Number (SSN):

To comply with federal laws, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). We will use your SSN/ITIN to report Hope Scholarship/Life Time tax credit, to administer state/federal financial aid, to verify enrollment, degree and academic transcript records, and to conduct institutional research. If you do not submit your SSN/ITIN, you will not be denied access to the college; however, you may be subject to civil penalties (refer to Internal Revenue Service Treasury Regulation 1.6050S-1(e) (4) for more information). Pursuant to state law (RCW 28B.10.042) and federal law (Family Educational Rights and Privacy Act), the college will protect your SSN from unauthorized use and/or disclosure.

Lake Washington Institute of Technology is an equal opportunity institution. The college provides equal opportunity in education and employment and does not discriminate on the basis of race or ethnicity, creed, color, national origin, citizenship, sex, marital status, sexual orientation, gender identity, age, religion, disability, genetic information, or veteran status. [LWTech.edu/eo](http://LWTech.edu/eo) Lake Washington Institute of Technology, LWTech, and its logo mark are trademarks of Lake Washington Institute of Technology. All rights reserved.