



To provide an educational experience where students
graduate with academic, technical and life skills

- High School Programs Purpose Statement



High School Programs Newsletter

December 2021

Book and Tool Information

Books are due on or before the last day of the quarter, December 10th. If you no longer need your textbooks, you may return them to our office in E214. Books must be returned to a High School Programs staff person in order to clear your account.

Textbook Report: Students can view books that are on loan by logging into Family or Student Access. Select the *Uploaded Documents* tab on the left side navigation pane then select the *Textbooks in Family Access* hyperlink. ***You only need to do this once.***

Once this textbook report has been generated, you can access it anytime by selecting the hyperlink *Report History*, located on the top right of your Family or Student Access screen

Annual Student Information Update

For parents and guardians that have not completed the **Annual Student Information Update**, please take a moment to log into Skyward Family Access to complete this mandatory survey. Please reach out to [Christie Silva](#) if you have questions.

Open Doors Tutoring Minutes

If you are an Open Doors student, be sure to complete your 120 minutes of tutoring and/or face-to-face time for December, by December 10.

Book and Tool Pick-up for the Winter Quarter

Due to campus closures, textbooks will not be issued over the holiday break. Campus will reopen on January 3, 2022 and our office will issue books during the first week, January 3-7.

If you are starting a program that requires tools this Winter (auto, machining, welding, diesel), call our office at 425-739-8107 to schedule time with [Misty](#) to pick-up your tools. If you're not sure if you need tools **or** if we provide them, speak to your Advisor.

Late Nights in the Library

The Library is open late to help you prepare for finals. Free food, drinks (coffee/tea/juice/energy drinks) will be available to students, along with tutors on hand to help you.

- Wednesday, December 1, 2021, 5 – 9 p.m.
- Thursday, December 2, 2021, 5 – 9 p.m.
- Monday, December 6, 2021, 5 – 9 p.m.
- Tuesday, December 7, 2021, 5 – 9 p.m.

Winter & Spring Quarter Classes

Winter & Spring Quarter registration continues – if you haven't registered for those quarters yet, then please schedule an appointment with your advisor – links listed below.

Advising Load

- Academy / Direct Entry
 - A-C: Jessica Kruse
 - D-K: Brenda Forsse
 - L-Z: Reinhart Earhart
- Open Doors
 - A-E: Jessica Kruse
- F-K: Brenda Forsse
- L-Z: Reinhart Earhart
- Running Start
 - A-N: An Chu
 - O-Z: Dana Nasby
- Underage Enrollment: Tuan Dang

Legend Links

- | | | |
|--------------------|--|---|
| • An Chu | an.chu@lwtech.edu | Schedule an appointment |
| • Reinhart Earhart | reinhart.earhart@lwtech.edu | Schedule an appointment |
| • Brenda Forsse | brenda.forsse@lwtech.edu | Schedule an appointment |
| • Jessica Kruse | jessica.kruse@lwtech.edu | Schedule an appointment |
| • Dana Nasby | dana.nasby@lwtech.edu | Schedule an appointment |

LionsLink

On February 28, 2022, LWTech will move to a new centralized online system, providing modern online, mobile-friendly tools to all faculty, staff and students of Washington's community and technical colleges. This new software system is called LionsLink powered by ctcLink. Stay tuned for more information in the coming months.

Tip of the Month

Do you know how to run a degree audit and why it is Important?

You can run a degree audit against the degree/certificate you are pursuing to see which academic core classes transferred in by logging into [Student Toolbox](#)

Run a degree audit to see how many courses you have left to complete in your degree/certificate program.

Run a degree audit as part of the required paperwork to submit a graduation application to Enrollment Services.

Important Dates

- December 10 – Last day of Fall quarter
- December 23 – January 2 – Campus Closed to the public
- January 3 – First day of Winter quarter
- January 3 – 7 – Winter quarter book pick up, 9a-3p
- January 4 – Winter quarter tool pick up, by appointment only

Note: The Lake Washington Technical Academy is not part of the Lake Washington School District and does not follow their closure system. Please refer to LWTech's website to find out if the campus is closed for any reason.

Do You Have Questions? Contact Us.

Office: (425) 739-8107 | Email: highschoolprograms@lwtech.edu