How to run a degree audit

Step #1: Go to LWTech.edu

Step #2: At the top of the page, hover over the "Current Students" dropdown (first menu item). Then click on “Student Toolbox”

Step #3: On the left side of the page is a list of options. Click on the “Degree Audit: Catalog Years 2009 – 2010 and after” option.

Step #4: Enter your Student ID and you PIN. Then click “Login.”
Step #5: From the dropdown menu find your degree or certificate program and the school year you started the program. Then click on ‘Run Audit’.

Step #6: On the next page you want to click on ‘Expand All’. This will open up each section to show which classes you have taken or still need to take.

Step #7: Open all the + boxes to show course options.