

REQUEST FOR PRIOR LEARNING ASSESSMENT

Lake Washington Institute of Technology

Prior learning is the knowledge and skills gained through: work and life experience; military training and experience; and formal and informal education and training from in-state and out-of-state institutions, including foreign institutions. Identifying credit for prior learning can be accomplished by an assessment process (PLA) conducted by qualified faculty and may result in a course or several courses being posted to your transcript. Up to 25% of the credits for a degree or certificate may be earned through the PLA process. Awarding of PLA credits by Lake Washington Institute of Technology does not guarantee or imply that other institutions will accept such credit.

Prior Learning Assessment Fees:

Due before faculty assessment:

- Full Prior Learning Assessment for up to 25% of a degree or certificate: \$200
- Prior Learning Assessment for an individual class: \$75

Due after faculty assessment:

- Transcription Charge: \$5 per credit

Student Name: _____

SID Number: _____

Instructor Name: _____

Year/Quarter: _____

Course Department (Example: ENGL)	Course Number (Example: 101)	Number of Credits

Student Signature: _____

Date: _____

Instructor Signature: _____

Date: _____

Division Dean Signature: _____

Date: _____

Registrar and Student Accounts Use Only

Year Quarter for Fee: _____

Date Student Billed: _____

Fee Code (check one): LA \$75 \$200

Student Account Staff Initials: _____

Registrar Initials: _____

*** RETURN FORM TO REGISTRAR ***

General Conditions:

- Program of Study must allow PLA as specified below.
- Student must have program faculty or Dean permission to use PLA.
- Students must complete or register for a minimum of 10 credits at LWTech **before** using PLA.
- Students may not use prior learning assessment for classes where previous credit was earned.
- Credits earned will carry a PEL grade of “S” which does not impact grade point average.

Program of Study	PLA Accepted?
Accounting	No
Architectural Technology	Yes
Auto Body Technician	Yes
Auto Repair Technician	Yes
Baking Arts	Yes
Behavioral and Social Services	Yes
Business Technology	Yes
Civil Design and Engineering Technology	Yes
Computer Security and Network Technology	Yes
Computing and Software Development	AAS/Cert, No. BAS, No
Culinary Arts	Yes
Dental Assistant	No
Dental Hygiene	No
Design	AAS/Cert, Yes. BAS, No
Diesel and Heavy Equipment Technician	Yes
Digital Gaming and Interactive Media	AAS/Cert, Yes. BAS, No
DTA/MRPs (Biology, Business, Computer Science, Construction Mgt, Math Ed, Pre Nursing)	No (CLEP ⁱ options)
Early Childhood Education	Yes
Electronics Technology	Yes
Engineering Transfer	No
Environmental Horticulture	No
Fitness Specialist/Personal Trainer	Yes
Funeral Service Education	No
General Education Requirements	No (CLEP ⁱ options)
Health Sciences	No
Human Resource Management	Yes
Machining Technology	Yes
Mechanical Design Technology	Yes
Medical Assisting / Medical Billing & Coding	Yes, for up to two courses from following list: MEDA 118, MEDA 125, MEDA 139, MEDA 212
Nursing	No
Occupational Therapy Assistant	No
Physical Therapist Assistant	No
Public Health	No
Sewing	No
Transportation, Logistics, and Supply Chain Management	Yes
Welding Technology	Yes

ⁱ CLEP: The College Level Examination Program allows you to take nationally recognized exams for college credit in academic disciplines. Please see the LWTech assessment center in West 204 for more information.