Employment Resource Center

Fall Quarter 2020

What is the Employment Resource Center? (ERC)

The Employment Resource Center (ERC) assists students with Job Search and Career Planning. Whether you are exploring a new career path, trying to decide on the right educational program, looking for a part-time job or internship while you are in school, or graduating and ready to find your dream job, the ERC is here to help. We offer individual support, classroom presentations, workshops, employer events and online resources to LWTech students and graduates.

Recommended Videos

CareerSpots contains short online videos to assist LWTech students with their job search and networking skills.

The Importance of Networking

Getting Started

Finding a Co-op Internship

Click the videos above to watch them and to discover other videos that may be helpful!

DUE TO COVID: All services have moved fully online. We encourage you to reach out to ask questions about Employment Resource Center services. We’re happy to help!

Have Any Questions? Contact Us!

Email
Job.Placement@LWTech.edu

Call
(425) 739 8113

All Services are currently offered online (zoom) or by phone

Hire Lions
Job Search Site for Students! (click lion below for access)
ERC SERVICES

Job Search & Advice

The ERC provides job search services to students. ERC staff are available to assist you with resumes, interviews, LinkedIn, and more.

Career Planning

We can help you explore career options and educational programs. The Career Choice Workshop is offered the first and third Friday of each month at 1 p.m.

Stay Connected
Follow Us On LinkedIn!

Contact us to schedule an Appointment!
(425) 739 8113
Job.Placement@lwtech.edu

Connect with one of our WorkSource Partners!

Workforce Innovation and Opportunity Act (WIOA)

Services Offered: Job placement assistance, resume, cover letter, & interview instruction, job leads, orientation to WorkSource, referrals to community resources, retention assistance. Tuition/book assistance available to qualified students.

Qualifications: Dislocated/Laid-off workers, Displaced Homemakers, Low-income adults, and Veterans.

Contact Information for WIOA

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Georgia Duffy | King County
Trac Associates
Career Transition and Training Specialist
206.591.3466
gduffy@esd.wa.gov

Snohomish County residents may contact WIOA at 425 258 6331 | wioaprogram@esd.wa.gov

Career fairs are a great way to meet possible employers and build connections. Right now there are many local virtual career fairs for many different job types. Click these pages below to start your search!
Networking

One of the most important things you can do right now is start building professional connections. It doesn’t matter if it’s your first quarter at LW Tech or your last - getting started now means it will be easier for you to find an internship and the job that you want when you graduate. This is also known as “networking” and it can even be done virtually! Three things to get the ball rolling: First, set up a free LinkedIn account and start connecting with people in your college classes since they will be in the same industry. Second, when you attend a webinar or have a guest speaker in class, send them or their company a connection request on LinkedIn. Third, follow companies that pique your professional interest and set up job alerts now just so you see hiring trends in the industry. Schedule a Zoom meeting with the ERC if you need help setting up your LinkedIn, creating your professional brand, and having your profile reviewed to make sure it represents your best self.

“85% of open positions are filled through networking.” Payscale.com article “How Many Jobs Are Found Through Networking, Really?”

Check out the book “Meet 100 People” by Pat Hedley from LW Tech Library or watch her TEDx Talk on YouTube (click thumbnail for video).

Thinking about getting an internship? Not sure about where to start or what you need to do? Click the image on the left to be redirected to a great article by Glassdoor!

Applicant Tracking Systems (ATS) are important to know about when entering the job field. Understanding what an ATS is and being able to use resources that can aid you with the ability to bypass an ATS is important. Jobscan has a tool you can utilize to make sure your resume is up to standard with any companies application process. Click the image below to be redirected to the Jobscan ATS to see video resources along with their ATS tool.

20 ATS Friendly Resume Templates
How to Create an ATS Resume
Hired During a Pandemic
How to Network on LinkedIn

Boost your Chances
Make an appointment with an ERC Career Specialist today!
Job.Placement@LWTech.edu
425-739-8113