



Job Order Form

Employment Resource Center, Lake Washington Institute of Technology, 11605 132nd Avenue NE, Kirkland, WA 98034
(425) 739-8113 | Fax: (425) 739-8199 | lwtech.edu/erc | job.placement@lwtech.edu

Job Title: _____

Employment Start Date: _____ Employment End Date: _____

How Many Openings: _____

Work Schedule: _____

Hours/Week: _____

Wage/Salary: _____

Benefits: _____

Company/Employer: _____ Contact Person: _____

Type of Business: _____ Title: _____

Address: _____ Phone: _____

_____ Fax: _____

City: _____ E-mail: _____

State: _____ Zip: _____ Website: _____

Job Details: _____

Provide a job description that covers main duties, software requirements, and any special equipment requirements:

Qualifications Required:

Qualifications Preferred:

How should applicants contact you?

