What is the Employment Resource Center? (ERC)

The Employment Resource Center (ERC) assists students with Job Search and Career Planning. We provide students with a variety of resources to assist in finding a job or planning a career path. The ERC also offers ongoing workshops, training, and events to support students, graduates, and community members.

DUE TO COVID: All services, including Career Choice Workshop, moved fully online. We encourage you to reach out to ask questions about Employment Resource Center services. We’re happy to help!

Our webpage features career information on many topics.
Lake Washington Institute of Technology is an equal opportunity institution. The college provides equal opportunity in education and employment and does not discriminate on the basis of race or ethnicity, creed, color, national origin, citizenship, sex, marital status, sexual orientation, gender identity, age, religion, disability, genetic information, or veteran status.

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Job Search+Advice
The ERC provides job search services to students. ERC staff are available to assist you with resumes, interviews, networking, LinkedIn, and more.

Career Planning
We can help you explore career options and educational programs. First and third Friday of each month at 1 p.m.

WorkSource is a partnership of government, education, and community organizations that offers resources for businesses and job seekers. WorkSource incorporates employment services, skills training, and community services all in one.

Contact us to schedule an Appointment!
(425) 739 8113
Job.Placement@lwtech.edu

Stay Connected - Follow Us On LinkedIn!

LWTech Employment Resource Center
Higher Education - 206 followers

GET YOUR DREAM JOB!
Student Success Online Workshops & Resources

CareerSpots

CareerSpots contains short online videos to assist LWTech students with their job search and networking skills.

Student Lingo

StudentLingo is a series of online, interactive workshops focused on helping LWTech students achieve their academic and career goals.

Recommended Videos to Watch

CareerSpots
- Stand out Resumes
- Internship Edge
- Google Yourself
- Who Am I

Student Lingo
- 10 Tips for your Online Course
- Effectively Communicating Online

10 Tips For Success In Your Online Course
Duration: 11:17

Effectively Communicating Online
Duration: 12:56

Our online resources give you the ability to learn about anything from interviews, internships, job searching and more just by watching our videos!
Job Search

These articles offer helpful skills for your job search whether you are a student or a recent graduate!

Qualifying for a Job | Tell me about Yourself | Cant Find a Job?

Career Exploration

These articles offer information to assist you on your Career Exploration!

Job Hunting | Explore Careers | What do you want to do?

Video Resources

Job Search | Career Advice

LWTECH CAREER SERVICES

CAREER COUNSELING
Not sure what major or career is right for you? Job search confusing? Need interview tips and experience? We can help!

FREE CAREER ASSESSMENTS
Find out what type of career suits your interests and personality best.

EDUCATION AND VOLUNTEERING
How to make connections and get hands-on experience. Classic suggestions to strengthen your resume.

HIRE LIONS AND JOB FAIRS
Get a list of job fairs and networking events. Sign up for LWTech's mobile friendly job search site Hire Lions.

CONTACT US TODAY! career@lwt.edu | 425-773-8113

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HireLions can be used on a computer or mobile device! Check it out!

Get a Job while on Go!

Register for LWTech's Hire Lions

Mobile-friendly Employment System

- Go to www.lwttech.educare
- New Users? select "Create Account"
- Complete your Profile

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Career Corner with Mary

Resume Tips

One of the most important things to add to your resume is accomplishments. Too many times, resumes are just a list of duties (answered phones, wrote letters, ran errands) but by changing those into accomplishments instead, it shows employers that not only did you do your job, but you were good at your job!

Let’s use the list of duties above as an example. What if instead of writing “answered phones,” I dug deeper into my experience and put “Managed 75+ phone calls per day and received excellent customer feedback for providing friendly service.” It starts with an action word (managed), uses numbers to strengthen understanding (75+ - that’s a lot of calls!), and shows that you provide excellent customer service even in a fast-paced environment. Better than just “answered phones,” right?

Helpful resume template resources;

- GOOGLE DOCS
- JOBSCAN
- MICROSOFT WORD

Make an appointment with an ERC Career Specialist

Contact Us!

Job.Placement@LWTech.edu
or call 425-739-8113

Finding a Job During a Pandemic: Make sure you know how to use virtual video conferencing platforms if your job interview will be online instead of in-person. Schedule a virtual mock interview with the ERC to practice so you’re ready and confident!

- Mary Powers