

Quarter Calculator Circulation Policy



Policy Rules

1. Calculator checkout is limited to current LWTech employees and students with a current LWTech ID card.
2. Calculators have a loan period of one quarter.
3. Calculators may not be reserved in advance.
4. When you check out a calculator, you acknowledge that it is fully functioning, undamaged, and that all the parts are there.
5. Only one calculator may be checked out at a time.
6. Do not leave a calculator unattended at any time.
7. Calculators may not be renewed.
8. The calculator must be returned to a library staff member at the information desk in the same condition it was in when you received it.
9. In the event of a calculator being returned damaged, library staff will determine if damage is the result of normal wear and tear. Do not attempt repairs, adjustments, or alterations of any kind.
10. **If the calculator is lost or damaged, you will be responsible for all repair or replacement fees.** The replacement fee for a Quarter Calculator (TI-84) is **\$106.00**.

Statement of Understanding of Quarter Calculator Circulation Policy

I have read, understand, and will comply with all of the Quarter Calculator Circulation Policy. A copy of this policy has been given to me. I understand that I assume complete financial responsibility for the equipment checked out to me.

Select one:

Student

Employee

Printed Name: _____

SID Number: _____

Signature: _____

Date: _____